

**WHEEL TO DRIVE LLC**  
**430 Mack Ave. Detroit, MI 48201 (313) 71-WHEEL www.wheeltodrive.com**  
**TEEN DRIVER EDUCATION SEGMENT 1&2 REGISTRATION FORM AND CONTRACT**  
Provider Certificate Number: P000662    Program Number # S1-    Dates of Class:  
Office Hours Monday-Friday 4:00PM - 6:00 PM

NOTICE: This provider is required to be certified by the Secretary of State. If you have any complaint, that cannot be settled with the provider, please complete the Driver Education Complaint for found under "Traffic Safety Programs Division" on the Department of State website; [www.michigan.gov/sos](http://www.michigan.gov/sos). Completing driver education does not guarantee a driver's license.

**Student Name:** \_\_\_\_\_  
  First  Middle  Last

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Student's Cell Phone:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**School Attending:** \_\_\_\_\_ **School Dismissal Time:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_ (Verified by Birth Certificate) **Age:** \_\_\_\_\_

*Student must be at least 14 years and 8 months by the first day of Segment 1. Verification by birth certificate is required. Please bring a photocopy of student's birth certificate that we may retain for our records.*

**Parent/Guardian's Name:** \_\_\_\_\_ **Parent's Phone Number:** \_\_\_\_\_

**Parent/Guardian's Address:** \_\_\_\_\_ **City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

WHEEL TO DRIVE LLC will provide Segment 1&2 Driver Education at a fee of \$400.00 which includes all necessary materials. A non-refundable \$200.00 fee enrolls the student and is required upon registration. The remaining balance is to be paid in full by the 1st day of class and is non-refundable. Tuition may be paid via cash, credit/debit card (w/\$10 online access fee) or money order made payable to Wheel to Drive. **No partial refund will be given for students electing not to take Segment 2 or turning 18 before eligible for a Segment 2 class.** (Parent please initial here)

WHEEL TO DRIVE LLC will provide a minimum of 24 hours of classroom instruction, 6 hours of behind the wheel instruction (BTW) and 4 hours of observation time for Segment 1; and 6 hours of classroom instruction for Segment 2. WHEEL TO DRIVE LLC will conduct the behind-the wheel instruction in a dual-controlled automobile that is fully insured, covering each student enrolled in the program. Classroom instruction must be a minimum of 3 weeks in length. BTW instruction shall not begin until the student has received a minimum of 4 hours of classroom instruction; BTW instruction must be completed no later than 3 weeks after classroom. At least two students will be in the driver education vehicle whenever behind the wheel instruction is provided. Students must complete all 12 days of class instruction and 10 hours of drive/observation for Seg 1 and 6 hours of class instruction for Seg 2 and pass the required State test at 70% accuracy in order to receive certificate of completion. *Students will be given up to two additional attempts to pass the test. A student may only miss one day of class with a reasonable excuse (i.e. illness, family matter) which must be made up at the end of the class or in a future Segment 1 class.* Lost or damaged certificates are \$20 to replace.

1. Does the student require any special accommodations to participate in the classroom phase (i.e. test being read to him/her, seating arrangements, etc.)? YES \_\_\_\_\_ NO \_\_\_\_\_  
If YES, please explain: \_\_\_\_\_
  
2. Is the student's visual acuity at least 20/40 corrected? This is the minimum visual acuity to be eligible for an unrestricted license. YES \_\_\_\_\_ NO \_\_\_\_\_
  
3. Are there any special needs or medical conditions that would pose a concern with the student's behind the wheel instruction (epilepsy, color blindness, hearing loss, medication)? YES \_\_\_\_\_ NO \_\_\_\_\_  
If YES, please explain: \_\_\_\_\_

Parent/guardian must provide a letter is signed by the student's physician indicating that medial conditions have been corrected and/or are under control, and the student meets the physical and the mental requirements for a motor vehicle operator's license under Section 309 of the Michigan Vehicle Code, 1949 PA 300, MCL 257.309.

\_\_\_\_\_  
PARENT SIGNATURE                                  DATE    STUDENT SIGNATURE                                  DATE

\_\_\_\_\_  
PROVIDER REPRESENTATIVE SIGNATURE                                  DATE

**WHEEL TO DRIVE LLC VIRTUAL CLASSROOM AGREEMENT**

1. Students must report to Wheel to Drive on the first and last day of class for face to face instruction. Virtual instruction will be conducted in a classroom-like format so that students have the ability to interact with the instructor in real time.
2. Class is for enrolled students only. Students must be visible to the instructors at all times during the class.
3. Student attendance will be monitored constantly throughout the class session and attendance taken at the beginning of the class, end of the class, and after any breaks.
4. Any student missing at any attendance taken during class or during any observation by the instructor or proctor shall not receive credit for the class.
5. Students should limit distractions that prevent them from fully participating in the session.
6. If an instructor or proctor observes a student engaging in activity unrelated to the classroom, the student will be given a verbal warning. Upon a second occurrence of unrelated activity during a class session, the instructor will terminate the student from the class. The student shall not receive credit for the class.
7. Class sessions will be recorded and made available to Michigan Dept of State for verification purposes only.

**BEHIND THE WHEEL INSTRUCTION AGREEMENT**

*WHEEL TO DRIVE LLC will conduct the behind-the wheel instruction in a dual-controlled automobile that is fully insured, covering each student enrolled in the program.*

The law requires that WHEEL TO DRIVE LLC provide behind-the-wheel instruction with not less than 2 students in the training vehicle. That requirement may be waived if the parent/legal guardian signs the waiver agreement below, allowing for their son or daughter to be given individualized lessons. The student must still complete at least four hours of observation time as a passenger in a driver education vehicle being driven by another driver education student.

**Parent waiver agreement for individualized on the road instruction**

By signing below, I, (Printed name of Parent/Guardian) \_\_\_\_\_, authorize a certified instructor employed by Wheel to Drive LLC to offer my son/daughter on-the-road instruction without another passenger in the vehicle. I understand that my son/daughter must still complete at least 4 hours of observation time as a passenger in a driver education vehicle being driven by another driver education student.

\_\_\_\_\_  
PARENT SIGNATURE                      DATE

\_\_\_\_\_  
STUDENT SIGNATURE                      DATE

\_\_\_\_\_  
PROVIDER REPRESENTATIVE                      DATE

CERTIFICATION: I certify that the information on this form is true and accurate to the best of my knowledge.

\_\_\_\_\_  
PARENT SIGNATURE                      DATE

\_\_\_\_\_  
STUDENT SIGNATURE                      DATE